

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

Chairman: Cllr. Graham Watts

MINUTES

of the Parish Council meeting held on Monday 14th July 2025
7.30pm at Hope Bowdler Village Hall

081/25 - Present

Cllr. Colin Pugh – Acting Chairman

Cllr. R Davis

Cllr. M Joseph

Cllr. S Pratt

Apologies for absence were received and accepted from Cllr. Graham Watts and Cllr. Miranda Pratt

In Attendance

The Clerk, Corvedale Divisional Cllr. Colin Stanford, Mr Bruce Orme

082/25- Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations were made.

083/25 – Co-option of a councillor for Eaton Under Heywood.

Following the resignation of Cllr. Tony Madeley, the vacancy for a councillor had been advertised and only one applicant had responded – Mr Bruce Orme of Wolverton.

Cllr. Davis **proposed** that Mr Orme be co-opted as a councillor to this parish council to represent the ward of Eaton Under Heywood.

Proposal **seconded** by Cllr. Joseph

Vote: members voted unanimously in support of the proposal.

Cllr. Orme was welcomed back as a councillor. He signed the Declaration of Acceptance of Office form and was advised how to submit his DPI forms on-line to Shropshire Council.

084/25 – Reports

Cllr. Colin Stanford, the new Corvedale Divisional Councillor for Shropshire Council, reported that he had attended an SC induction meeting about Highways.

He had raised the problems with the collapsing bank opposite Lower House Farm, Ticklerton with Andrew Keyland who has promised action on it. He also raised the issue of potholes and was told SC only has finances available for large holes which they have a legal duty to fill. It is unclear whether the government or SC are going to abandon the proposed north west ring road in Shrewsbury: if the government cancel it they may have to refund the £30 million SC has spent on it so far. There is talk of a link road connecting the M40 and M50.

He also attended a Planning Committee Meeting and was dismayed that a development in Longville was refused permission despite being supported by the community – no public objections - and by the parish council. A development proposing 1,000 new houses north of Shrewsbury is being mooted but the plans contain not one shop, surgery, school or other infrastructure: its rationale seems to be highways access.

085/25 Public question time

No issues were raised.

086/25– Approval of Minutes

The Minutes of the Parish Council's Meeting held on 16th June 2025 at 7.30pm had been circulated and considered by the councillors. No objections were raised to the Minutes.

Cllr. Joseph **proposed** that the Minutes of the Parish Council Meeting of 16th June 2025 be approved by the councillors.

Proposal **seconded** by Cllr. S Pratt

Vote: Minutes approved by four votes in favour and one abstention.

087/25 – Matters arising from the Minutes of 16th June 2025

072/25: The planning application 25/01140/FUL at Pikeside, Bull Lane, Hope Bowdler had been discussed at length with the applicant at the June meeting, when he queried why the council had objected to it in April. The Clerk advised that SC have still not taken a decision on the application as yet.

077/25 – Highways. Cllr. Stanford has reported that Highways are aware of the collapsing bank at Lower House Farm, Ticklerton and are taking action to deal with it. Cllr. Orme advised he has discussed the potholes issue with SC and was advised that the tarmac mix they are now using is an improved version and should last longer.

088/25 - Correspondence/Communications

Councillors considered the following items of correspondence:-

1. Application from Mr Bruce Orme to be co-opted as a councillor.

2. Notification from SALC that the next South Shropshire Local Area Committee meeting at Craven Arms will be held on Monday 1st September 2025. The Agenda etc will follow in due course.
3. Road closure notification: 28th July to 1st August between 9.30am and 4.00pm– the B5477 Ludlow Road in All Stretton for private tree felling works.
4. Road closure notification: 21st July 2025 – Sandford Avenue and the High Street in Church Stretton, between 12.30 – 1.30pm for a funeral procession.
5. Confirmation from Clear Councils Insurance that the parish council’s insurance has been renewed for 2025 – 2026.
6. Notification from SALC of Shropshire Council’s Shropshire Together Conference, 9.00am – 3.30pm on Friday 25th July 2025 at the Shrewsbury Town Football club’s premises. Lunch included – cost £21. Programme has been circulated to councillors.
7. Planning notification. 25/01634/FUL – application for change of use from an annexe to a holiday let. Planning permission granted 18.06.25.

089/25– Highways, footpaths and environmental matters

No matters were raised.

090/25 - Finance Report for July/August 2025

Balance carried forward from	June 2025		£7,173.26
1. Payments to be made on 14th July 2025 from Precept Fund			
• HSBC bank charges (statement not received)		-	
• Clerk’s net salary for July 2025		£199.11	
• HMRC - PAYE on Clerk’s July 2025 salary		£ 49.80	
• Information Solutions Ltd – Domain name fee		£ 30.00	
• Andy Holmes IT support. Installation of gov.uk		£ 40.00	
• <u>Admin expenses incurred in July 2025 paid by Clerk and reclaimed by her.</u>			
• Contribution towards telephone/internet provision for July 2025 @ £20 p.m.	£20.00		
• Travelling expenses @ 45p per mile			
18.06.25 – travelling to HSBC at Bishops Castle to obtain bank mandate forms – 30.4 miles			
14.07.25 to Hope Bowdler Village Hall for PC meeting - 34 miles			
Total mileage – 64 miles	<u>£28.80</u>		
Total of July 2025 admin. expenses	£48.80	<u>£ 48.80</u>	
		£ 367.71	<u>£ 367.71</u>
Balance of Precept fund c/fwd to September 2025			<u>£6,805.55</u>

Cllr. Joseph **proposed** that direct debits/cheques to the value of £367.71 be approved for payment.

Proposal **seconded** by Cllr. R Davis

Vote: Unanimous vote in support of the proposal

Ring Fenced funds held by Parish Council

<u>Environmental & Asset Maintenance Fund</u>	
Bal. c/fwd from June 2025	£721.78
<u>Neighbourhood Fund</u> – balance c/fwd from June 2025	£451.59
<u>Total funds held by Parish Council following authorisation & presentation of the above cheques.</u>	
Precept Fund	£6,805.55
Environmental/Asset Maintenance Fund	£ 721.78
Neighbourhood Fund grant	£ 451.59
	<u>£7,978.92</u>

Bank Statement/Cash Book reconciliation.

The verification of Clerk's reconciliation between the Cash Book and HSBC Bank Statement. could not be performed as the bank statement had not been received.

090/25/3 – Additional councillors to be added to the bank mandate.

Following the resignation of Cllr. Madeley, only councillors Watts and Pugh and the clerk can sign cheques. The clerk can't sign cheques for her salary or expenses, but she has to be a signatory or the bank will not deal with her. Additional signatories are needed. At the second attempt the clerk had obtained the necessary forms from HSBC to add new signatories to the bank mandate, although HSBC require existing signatories to also complete the new mandate form. The forms supplied allowed for six signatories and it was:

Proposed by Cllr. S Pratt that the following people will be authorised to sign parish council cheques, each cheque to have two signatories, and/or be authorised to deal with HSBC relating to the parish council's account number 62168650, sort code 40-41-30 and that the parish council resolves to note, adopt and accept the Instructions set out on Page 4 of HSBC's bank mandate form.

Cllr Graham Watts

Cllr. Colin Pugh

Cllr. Bruce Orme

Cllr. Matthew Joseph

Cllr. Robert Davis

The Clerk - Mrs Jean de Rusett

Proposal seconded Cllr. Joseph

Vote: Unanimous in support of the proposal.

The above proposed signatories in attendance at the meeting signed the mandate form. The Clerk will visit Cllr Watts to obtain his signature and the mandate will then be lodged with HSBC, Bishops Castle branch,

091/25 – Any Other Business (for dissemination of information only)

No matters were raised.

There being no further business to conduct, the Acting Chairman thanked everyone for their attendance and closed the meeting at 8.30pm

The next Parish Council Meeting will be held at Ticklerton Village Hall at 7.30pm on Monday 15th September 2025

SIGNED

DATED